

REGULAR SESSION DECEMBER 16, 2019

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Davis, Mr. Whiston and Mr. Castle.

Public in attendance: Andy Ware (Development), Mike Baker, Brent Russell (Planning/Zoning) and Joe Carroll (Airport) and Bart Dennison (Engineer).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Davis, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF DECEMBER 11, 2019: 19-R-958**

Mr. Castle made a motion to approve the minutes of regular session of December 11, 2019, as recorded in the Commissioners Journal # 48.

Mr. Whiston duly seconded this motion

Roll Call Vote: ...,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” ..,Mr. Davis..., “yea”

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 19-R-959**

Mr. Davis made a motion to approve payment of bills numbered 1 through 129 submitted by the Morrow County Auditor’s office.

Mr. Whiston duly seconded this motion

Roll Call Vote: ...,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” ..,Mr. Davis..., “yea”

**IN THE MATTER OF
PAY-INS: 19-R-960**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Pay-in #193547 Payment from Metropolitan Housing for Dec 2019 rent 2072-1070-470802 \$775.00
- Pay-in #193548 Payment received from Ketterman customers for sewer fund 5121 \$167.52
- Pay-in #193549 Payment received from Johnsville customers for sewer fund 5100 \$228.00
- Pay-in #193550 Payment received from Chesterville customers for sewer fund 5159 \$540.00
- Pay-in #193551 Payment received from SoMoCo customers for sewer fund 5110 \$39.60
- Pay-in #193562 Payment received from Ketterman customers for sewer fund 5121 \$167.52
- Pay-in #193563 Payment received from Ketterman customers for sewer fund 5121 \$55.84
- Pay-in #193564 Payment received from Johnsville customers for sewer fund 5100 \$661.20
- Pay-in #193565 Payment received from Chesterville customers for sewer fund 5159 \$442.00
- Pay-in #193583 Payment received from Chesterville customers for sewer fund 5159 \$120.00

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, AUDITOR: 19-T-223**

At the request of Patricia Davies, Morrow County Auditor, a motion was made by Mr. Whiston to approve the following transfer of funds:

**Reason – need to order Micr Ink for the Warrant printer

From 1000-7002-530325 Vehicle maintenance/repair to 1000-7002-540420 Operating Supplies in the amount of \$291.10

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, COMMISSIONERS/MAINTENANCE: 19-T-224**

Mr. Castle made a motion to approve the following transfer of funds:

****Reason – to print and mail 1095 (ACA notices for 2019)**

From 1000-0118-530350 Courthouse Utilities to 1000-0101-530300 Purchased Services in the amount of \$500.00

****Reason – carpet in the hallway at Courthouse**

From 1000-0133-510240 Unemployment to 1000-0118-530323 Courthouse Maintenance in the amount of \$805.94

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – ENGINEER FUND 2202: 19-T-225**

At the request of Bart Dennison, Morrow County Engineer, a motion was made by Mr. Whiston to approve the following transfer of funds:

****Reason – need more money to cover invoice for ditch cleaning and installation of a drop basin that was installed on CR 21**

From 2202-2002-540410 Office Supplies to 2202-2202-540443 Culverts in the amount of \$500.00

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – TREASURER FUND 2317: 19-T-226**

At the request of Michael Goff, Morrow County Treasurer, a motion was made by Mr. Castle to approve the following transfer of funds:

****Reason – to meet payroll for the end of the year 2019**

From 2317-3003-510213 Medicare to 2317-3003-510230 Workers Compensation in the amount of \$3.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, COMMISSIONERS/MAINTENANCE: 19-T-227**

At the request of Paula Mackey, Assistant Clerk, a motion was made by Mr. Castle to approve the following transfer of funds:

****Reason – to pay a portion of existing invoice for repairs to boiler system at Prosecutor’s Office. Budgeted funds have been exhausted in the courthouse repairs and maintenance account.**

From 1000-0133-510240 Unemployment to 1000-0118-530323 Courthouse Maintenance in the amount of \$2,000.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – DOG & KENNEL FUND 2005: 19-T-228**

At the request of Paula Mackey, Assistant Clerk, a motion was made by Mr. Whiston to approve the following transfer of funds:

****Reason** – to pay a portion of the last invoice of 2019 for the Dog Shelter copier. Budgeted funds have been exhausted in this account.

From 2005-0105-540410 Office Supplies to 2005-0105-530346 Copier/Lease Payments in the amount of \$200.00

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, COMMON PLEAS (COURT SUPPORT SERVICES): 19-T-229**

At the request of Darlene Morehart, Fiscal Coordinator, a motion was made by Mr. Whiston to approve the following transfer of funds:

****Reason** – to upgrade the court’s Microsoft Windows servers to Windows 10 to ensure security for the court’s servers, as Microsoft will no longer be supporting our current version of Windows.

From 1000-6245-550740 Equipment/Computers/Furniture to 1000-6245-550745 Computer Software in the amount of \$4,000.00

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis..., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,
JUVENILE HOUSING: 19-A-161**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account:

****Reason** – to pay November invoices

1000-0635-530321	Juvenile Housing	\$15,000.00
------------------	------------------	-------------

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis..., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – JOHNSVILLE SEWER
5100: 19-A-162**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following accounts:

****Reason** – to pay invoice for emergency repairs made to Johnsville WWTP lift station pumps in July 2019, and operator invoice for November 2019. Budgeted funds have been exhausted in these accounts.

5100-5101-530323	Facility Repairs & Maintenance	\$16,762.04
5100-5101-530360	Contract Services (Operator)	\$ 1,071.00

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis..., “yea”

**IN THE MATTER OF
APPROVAL OF MORROW COUNTY JOB AND FAMILY SERVICES' PREVENTION,
RETENTION AND CONTINGENCY PLAN: 19-R-961**

WHEREAS, Sundie Brown, Director of Morrow County Job and Family Services (MCJFS) has submitted to the Board of Morrow County Commissioners an amendment to the Prevention, Retention and Contingency (PRC) Plan to be effective December 12, 2019;

WHEREAS, Morrow County Job and Family Services has complied with Chapter 5108 of the Revised Code in amending the PRC Plan;

THEREFORE, Mr. Whiston made a motion to approve the PRC Plan, effective December 12, 2019 as submitted by Sundie Brown and certify that Morrow County Job and Family Services has complied with Chapter 5108 of the Revised Code in amending the PRC Plan.

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., "yea" ..,Mr. Whiston..., "yea" .., Mr. Davis..., "yea"

**IN THE MATTER OF
TRANSFER OF FUNDS – CAPITAL IMPROVEMENT FUND 4111: 19-T-230**

Mr. Whiston made a motion to approve the following transfer of funds:

****Reason – county commitment – Dollar Tree roadwork project**

From 4111-0117-590910 Transfer Out to 8059-2061-490931 Transfer In in the amount of \$100,000.00

Mr. Davis duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., "nay" ..,Mr. Whiston..., "yea" .., Mr. Davis..., "yea"

**IN THE MATTER OF
APPROVAL TO ACCEPT QUOTE FROM SOFTWARE SOLUTIONS FOR VIP
UTILITY BILLING LICENSE/SOFTWARE IMPLEMENTATION AND APPROVAL
FOR CHAIRMAN TO SIGN: 19-R-962**

Mr. Whiston made a motion to accept quote from Software Solutions for VIP Utility Billing license/software implementation in the amount of \$27,679.00 and approval for Chairman to sign quote. The cost will be split among the sewer funds ½ in 2020 and ½ in 2021.

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., "yea" ..,Mr. Whiston..., "yea" .., Mr. Davis..., "yea"

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 19-R-963**

Mr. Whiston made a motion to recess session at 9:36 a.m.

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., "yea" ..,Mr. Whiston..., "yea" .., Mr. Davis..., "yea"

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 19-R-964**

Mr. Davis made a motion to return to regular session at 11:33 a.m.

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., "yea" ..,Mr. Whiston..., "yea" .., Mr. Davis..., "yea"

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – CAPITAL**

IMPROVEMENT FUND 4111: 19-A-163

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account:

**Reason – appropriate money to be able to transfer for Dollar Tree TID

14111-0117-590910	Transfer Out	\$100,000.00
-------------------	--------------	--------------

Mr. Castle duly seconded this motion.

Roll Call Vote: ..,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Davis.., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Castle and duly seconded by Mr. Whiston.

Roll Call Vote: ...,Mr. Castle..., “yea” ..,Mr. Whiston..., “yea” ..,Mr. Davis..., “yea”

We hereby certify the foregoing to be true and correct.

_____ CHAIRMAN	_____
_____ CLERK	_____
_____ ASSISTANT CLERK	_____ MORROW COUNTY COMMISSIONERS